

**SEWER ADVISORY COMMITTEE
MEETING MINUTES
August 14, 2019**

The Sewer Advisory Committee (SAC) met at the City of Port Orchard City Hall and the meeting was called to order at 6:32 PM by Council Member Cindy Lucarelli.

Those attending the meeting were City Council members Chang, Rosepepe, and Lucarelli; West Sound Utility District Commissioners Hart and Way; City Utility Manager Brown; WSUD General Manager Screws; and SKWRF Plant Manager Grabill.

APPROVAL OF MINUTES

Commissioner Hart made a motion, seconded by Councilmember Rosepepe, to approve the minutes of April 24, 2019. The motion passed unanimously.

PROJECTS AND UPDATES

MBR Replacement Completion

MBR cassette replacement has been completed.

Storage Building

- Electrical has been installed and passed inspection.
- The roll-up and man doors are completed.
- Vents and hoods have been installed.
- There are some smaller items still to be completed.
- It should be completed by this winter and is under the budget established three years ago.

2019 CIP

- Exterior Coatings – completed in May just under budget.
- CAS Engineering Assessment – The initial draft report shows a cost of \$700,000. Plant Manager Grabill is looking for cost cutting measures.

2020 CIP

Some items under consideration are: deck coating, additional exterior coatings, CAS aeration upgrades (based on the assessment), and a CAS aeration blower for redundancy.

2020 ANNUAL BUDGET PREPARATION SCHEDULE

General Manager Screws presented the budget preparation schedule. The proposed budget will be distributed electronically to the Committee prior to the October 15th deadline. The Committee will meet on November 6th to discuss it.

2020 ANNUAL BUDGET REVENUE/ERU COUNTS

General Manager Screws presented the ERU counts for the 2020 SKWRF budget. He indicated that there would be no rate/ERU increase necessary. He further indicated that the SKWRF realized \$50,000 to \$80,000 per year in revenue from Waste Management hauling liquid from the old dump's leachate ponds for processing at the plant.

GEIGER/BLUEBERRY ROAD SUB AREA

It was mutually agreed that the most feasible way to provide sewer service to this area is for WSUD to work with the developers in the area and require a regional pump station. Since there are no officially defined service areas for sewer, the two agencies simply agreed that WSUD would be the most efficient service provider under the current circumstances.

MARINA PUMP STATION

The City is currently considering several alternatives for upgrading this facility.

MEETINGS

The next meeting is 6:30 PM, November 6, 2019 at Port Orchard City Hall.

There being no further business, the meeting was adjourned at 7:29 PM.

Audio file was unsuccessful.

West Sound Utility District

City of Port Orchard

Jerry Lundberg

Fred Chang

James J. Hart

Cindy Lucarelli

Susan Way

Jay Rosepepe