

WEST SOUND UTILITY DISTRICT
Minutes of Meeting of the Board of Commissioners
Held via Zoom Meeting
2924 SE Lund Avenue, Port Orchard, WA 98366
Monday, August 17th, 2020 at 3:00 p.m.

Chairperson: James J. Hart
Vice Chairperson: Jerry Lundberg
Commissioner: Susan Way

Attending: Randy Screws, General Manager
John Tapia, Operations Manager
Marty Grabill, Plant Manager
Joy Ramsdell, Finance Manager
Ken Bagwell, Attorney
Deena Carpenter, Customer Service Representative

Fred Rutan, Eco-Friendly Little Airplane Society

The meeting was called to order by Commissioner Hart at 3:00 p.m.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

CONSENT AGENDA

1. Approval of Regular Board Meeting Minutes of August 3, 2020
2. Approval of Special Meeting Minutes of August 10, 2020
3. Approval of Vouchers WSUD #28964 through #29005 in the amount of \$239,439.76
4. Approval of Vouchers SKWRF #16087 through #16106 in the amount of \$38,033.02
5. Approval of August Payroll in the amount of \$183,806.11

Commissioner Way moved to approve items in the Consent Agenda. The motion was seconded by Commissioner Lundberg; motion approved 3-0.

BOARD DISCUSSION/ACTION

Discussion, Salmonberry Well Field Use by Eco-Friendly Little Airplane Society

Mr. Fred Rutan asked the Board to consider allowing their private model airplane club to use the Salmonberry Well field to fly their planes. After review and discussion the Commissioners requested GM Screws to inquire with DOH if there are any RCW's that the District would be in conflict with. Also to check with the Risk Pool for issues and insurance needs for consideration by the Board.

Resolution 902-20, Surplus Personal Property

Approved

Resolution 903-20, Surplus Personal Property (Vehicle)

Approved

Resolution 904-20, Developers Extension Contract for Sewer and Water Sedgwick Multi-Family Development

Approved

PLANT MANAGER'S REPORT

Plant Manager Marty Grabill reported:

- Cas Blower Replacement: Project is completed and final invoice sent up for payment.
- Cas Aeration Upgrades: Aero-strips order placed April 16, 2020 and Aero-strips shipped July 27th.
- CIP Exterior Coating: The job to begin August 18, 2020.
- Deck Coatings: Coating is in progress. Loading dock is completed and cracks and seams touch-up is next.
- Sluice gate installations: Both gate installations have been completed.
- Scum Pit Pump installation: Project is scheduled to begin this week.
- Pending Capital Projects: Lunchroom floor coatings, and SCADA server room upgrades.

OPERATIONS MANAGER REPORT

Operations Manager Tapia reported:

- Karcher Project: Building is approved and is being constructed off site. Meeting with BHC on August 18th to discuss remaining work and start up schedule.
- Woods Road: County is completing the road striping.
- Jackson Water Main: Contractor is setting new manhole lids for us.
- Crew: The crew is working on the hydrant surveys for data collection, sewer work catch up, Well 20 building updated and getting bids for striping the District parking lot.

FINANCE MANAGER'S REPORT

Finance Manager Ramsdell reported:

- Association Retro refund is delayed this year. We do expect to see a refund check next week.
- The Risk Pool appraiser conducting property appraisal for WSUD assets was completed end of July. Expect to see new rates soon.
- Reconciliation of the July books have been completed. We were able to figure out where the County's errors are and found a new way to book Payroll in Springbrook.
- Continue to work with GM Screws on the 2021 Budget.
- Continue working on MSRB annual filing. Filing is due at the end of August.

GENERAL MANAGER’S REPORT

General Manager Screws reported:

- Five customers on Serenade Way/Rhapsody Drive are still affected by the December 2018 tornado and are in a suspended service status.
- Staff continues working with FCS Group for the Rate Study.
- Blanket vouchers were approved for payment on behalf of the Board. Documents were forwarded to the Commissioners and will be made available once we are able to meet in person again.
- GM Screws instructed the Board as to how an Executive session will be conducted via Zoom following Commissioners reports.

COMMISSIONER REPORTS


Commissioner Way, Commissioner Lundberg and Commissioner Hart had nothing to report.


EXECUTIVE SESSION

The Board went into a 10 minute Executive Session with General Manager Screws and Attorney Ken Bagwell at 3:59 p.m. to discuss litigation pursuant to WAC 42.30.110 (1)(i). No action will be taken. The Board returned to regular session at 4:09 p.m.

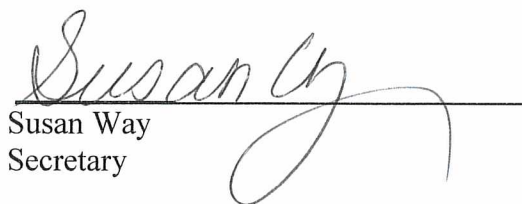
ADJOURN

Commissioner Way moved to adjourn the meeting at 4:09 p.m. The motion was seconded by Commissioner Lundberg; motion was approved 3-0.


James Jay Hart
Chairperson


Jerry Lundberg
Vice-Chairperson




Susan Way
Secretary

Fred Rutan
President, Eco-Friendly Little Airplane Society
940 Hillandale Dr. E
Port Orchard, WA 98366-3829

08/10/2020

West Sound Utility District
2924 SE Lund Ave, Port Orchard, WA 98366
Attn: Board of Commissioners

Re: Flying Field

Dear Commissioners,

EFLAPS (*Eco-Friendly Little Airplane Society*) is a small group of mature aeronautical enthusiasts. We fly electrically powered radio controlled aircraft which are nearly silent. These are commonly called sUAS (small unmanned aircraft systems) by the Federal Aviation Administration (FAA).

We are chartered by the Academy of Model Aeronautics (AMA) and adhere to their strict rules of safe conduct (Provided at request). Through the AMA, we have \$2,000,000 of liability insurance (Provided at request).

We are licensed by the AMA and the FAA.

For many years we were allowed to fly at the property at 2764 Water LN SE in Port Orchard. We also had access to a field in Rosedale, so when your field was closed to us in May of 2016, we could still fly. In late summer of 2019, the Rosedale property was sold, and we no longer have a flying field. We are writing to you to request you to consider restoring access for EFLAPS to use your field for model aircraft flying.

We are very good Stewards of our flying sites. In the past at this field had unrestricted pedestrian access. Kids would have parties and we would clean up after them and haul bags of pop cans and litter off the field. That is just the responsible way this club operates. We have letters of recommendation from neighbors of the Rosedale site who volunteered to speak of our good stewardship after they learned of the sale of the property.

I would like to briefly cover some possible objections I identified in my conversations with personnel.

1. Site security

While we are not a big club our presence at the field would give you some additional sets of eyes on the property to identify threats or vandalism. I am aware that you have at least one other wellhead site Port Orchard in an uncontrolled area where general public has free access. To my knowledge there has not been issues at this place.

2. Site Safety

Our airframes consist of Balsa construction or foam and produce almost very little sound when flying. We would of continue as in the past to limit the size of the aircraft which we fly at this field. We fly by a strict set of guidelines which our hobby demands. Safety is of paramount importance.

3. Access

There seems to be some concern that if you allow one group access to the field then it will open the door for more groups demanding access. This is a more difficult issue to predict, however I am not aware of any problems of this nature which occurred during our many years of use in the past. We have always furnished and maintained our own porta potty.

I would wish that I have answered some of your questions. I look forward the opportunity to meet with you for further discussion of this proposal, and to answer any questions you might have. We would like to give you a demonstration of our hobby if you desire.

Thank you for your assistance.

Sincerely,

Fred Rutan
President
EFLAPS

Enclosure 1

Academy of Model Aeronautics National Model Aircraft Safety Code Effective January 1, 2018

AMA website is www.modelaircraft.org

A model aircraft is a non-human-carrying device capable of sustained flight within visual line of sight of the pilot or spotter(s). It may not exceed limitations of this code and is intended exclusively for sport, recreation, education and/or competition. All model flights must be conducted in accordance with this safety code and related AMA guidelines, any additional rules specific to the flying site, as well as all applicable laws and regulations.

As an AMA member I agree:

I will not fly a model aircraft in a careless or reckless manner.

I will not interfere with and will yield the right of way to all human-carrying aircraft using AMA's *See and Avoid Guidance* and a spotter when appropriate.

I will not operate any model aircraft while I am under the influence of alcohol or any drug that could adversely affect my ability to safely control the model.

I will avoid flying directly over unprotected people, moving vehicles, and occupied structures.

I will fly Free Flight (FF) and Control Line (CL) models in compliance with AMA's safety programming.

I will maintain visual contact of an RC model aircraft without enhancement other than corrective lenses prescribed to me. When using an advanced flight system, such as an autopilot, or flying First-Person View (FPV), I will comply with AMA's Advanced Flight System programming.

I will only fly models weighing more than 55 pounds, including fuel, if certified through AMA's Large Model Airplane Program.

I will only fly a turbine-powered model aircraft in compliance with AMA's Gas Turbine Program.

I will not fly a powered model outdoors closer than 25 feet to any individual, except for myself or my helper(s) located at the flight line, unless I am taking off and landing, or as otherwise provided in AMA's *Competition Regulation*.

I will use an established safety line to separate all model aircraft operations from spectators and bystanders.

Enclosure 2

Academy of Model Aeronautics

5161 East Memorial Drive
Muncie, Indiana 47302
(765) 287-1256 – Business
(765) 289-4248 – Fax
(800) 435-9262 – Membership Services
<http://www.modelaircraft.org>

2019 INSURANCE SUMMARY – THE FACTS ABOUT AMA’S INSURANCE BENEFITS

For Individual Members

Please report all incidents to AMA as soon as possible!

General Liability Coverage (Effective March 31)

- AMA’s Liability coverage is not limited to flying at chartered club sites or sanctioned events. The coverage also applies to model operation on private or public property.
- AMA Liability Protection applies to bodily injury or property damage caused by an AMA member. Any AMA member who causes an accident resulting in an injury must report that accident immediately to AMA HQ.
- Applies to accidents arising from the modeling activities of **model aircraft, rockets, cars and boats**, in accordance with the AMA NATIONAL Safety Code(s).
- The ‘per occurrence’ limit of coverage available by this policy is \$2,500,000 involving bodily injury and/or property damage. These limits are for claims occurring during the policy period. Coverage is provided only for accidents arising from the model activities.
- A separate policy covers participation in FAI events outside of the United States and Canada. This policy has a \$2,000,000 limit.
- There is no coverage for injury to a member to his own family (Household and Relative(s) living in the member’s household) for claims or suits.
- The policy does NOT cover business pursuits; that is any activity that generates income for a member beyond reimbursement of expenses, except this business pursuit exclusion does not apply to individual members providing modeling instructions for pay to AMA members.
- AMA insurance is “excess” to any other applicable coverage, such as homeowner’s.
- Has a \$250.00 deductible (property damage only), which is the responsibility of the AMA member causing the accident.

Accident/Medical Coverage (Effective January 1)

The Accident/Medical coverage applies to injuries while engaged in model activity regardless of who causes the accident. It reimburses an AMA member in accordance with policy terms and conditions for only medical expenses (also the beneficiary for loss of life) incurred within 52 weeks of the accident. The Accident/Medical coverage works as follows:

- Provides up to \$25,000 for medical expenses and \$10,000 for dismemberment or death.
- Insures AMA member directly – does not require claim action by another person.
- Pays for eligible expenses upon submission of bills or other documents certifying cost of treatment and that injury was caused by model activity.

- Reimburses medical expenses only after submission to any other health plan, including Medicare.
- Has a \$750.00 deductible.

Fire, Vandalism, and Theft Coverage (Effective March 31)

- Provides up to \$1,000 for loss of aircraft models and accessories, including RC equipment. All theft loss claims must be accompanied by a police report. NOTE: Theft has to occur from a locked vehicle or residential dwelling. There must be physical evidence of violent forcible entry.
- Has a \$100.00 deductible.
- Is "excess" to any other applicable coverage, such as homeowner's.

Enclosure 3

November 13, 2019

To Whom it May Concern,

My name is Bruce McGhee, residing on the adjacent 6 acres abutting the westerly side of your Rosedale Farm acquisition at 8101 Rosedale St. N.W. For the past 30 years I have been a neighbor and previous part time caretaker of the property.

Over the past several years, a local radio-controlled model airplane club, (EFLAPS - Eco Friendly Little AirPlane Society), has used a portion of the hay field for occasional recreational flying of their model aircraft. For the record, I would like to state that the Club members have been very responsible, cooperative stewards of the field. Their model airplanes are all electric-powered and as such are nearly silent in operation. I would certainly recommend that they continue to be allowed to fly their model airplanes at this field if at all possible.

Respectively,



Bruce McGhee

8121 86th Ave. N.W.

Gig Harbor (Rosedale), Wa.

(253)279-9716

Enclosure 4

To Whom it May Concern,

Nov 15, 2019

Hello; my name is Jim Langhelm. I live at 8317 Rosedale St NW. I am a neighbor of the large 45 acre parcel at 8101 Rosedale St NW. For the past many years, a local radio-control model airplane club (EFLAPS – Eco Friendly Little AirPlane Society) has used this field for occasional flying of their model airplanes. For the record, I would like to state that the Club members have been very responsible and helpful users of this field. They consistently take care of the property by seeing that the field is kept clean. Their model airplanes are all electric-powered and as such are nearly silent in operation. I would like to recommend that they continue to be allowed to fly their model airplanes at this field if at all possible.

V/R, *James B Langhelm*

Jim Langhelm

8317 Rosedale St NW,

Rosedale, WA