

## WEST SOUND UTILITY DISTRICT

Board of Commissioners  
Regular Board Meeting

September 6, 2022  
3:00 PM

Please direct your smart device or computer to [www.wsud.us/meetings](http://www.wsud.us/meetings) for information on virtual attendance.

### AGENDA

#### PUBLIC COMMENTS

#### CONSENT AGENDA

1. Approval of the Regular Board Meeting Minutes of August 15, 2022
2. Approval of Vouchers WSUD #30781 through #30828 in the amount of \$715,319.11
3. Approval of Vouchers SKWRF #17112 through #17129 in the amount of \$36,388.17

#### BOARD DISCUSSION/ACTION ITEM

1. Mr. Paul Berg, Request to Address the Board of Commissioners
2. Presentation of Policy Language Requested by The Board
3. Discussion, Leak Adjustment Policy
4. Board Discussion, Resolution 880-20, Emergency Declaration
5. Discussion, 2023 Salary Schedule and Benefits, BLS Data
6. Resolution 1031-22, Step Increase, Administrative Employee

#### STAFF REPORTS

1. Plant Manager
2. Operations Manager
3. Finance Manager
4. General Manager

#### COMMISSIONERS' REPORTS

#### EXECUTIVE SESSION

Executive Sessions may be scheduled or announced for discussions per RCW 42.30.110.

#### FUTURE MEETINGS

September 19	Regular Board Meeting
September 28 – 30 <sup>th</sup>	WASWD Conference
October 3	Regular Board Meeting
October 12	SAC Meeting, City Hall
October 17	Regular Board Meeting

**Executive Sessions may be scheduled as needed for personnel, legal and other similar matters.**

**The Board may add and take action on other items not listed on the agenda**





WEST SOUND UTILITY DISTRICT  
Minutes of Meeting of the Board of Commissioners  
2924 SE Lund Avenue, Port Orchard, WA 98366  
Monday August 15, 2022 at 3:00 p.m.

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Chairperson: Jerry Lundberg  
Vice Chairperson: Susan Way  
Commissioner: James J. Hart

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Attending: Randy Screws, General Manager  
John Tapia, Operation Manager  
Marty Grabill, Plant Manager  
Joy Ramsdell, Finance Manager  
Ken Bagwell, Attorney  
Amber Brooks, Accounting/Office Assistant

The meeting was called to order by Commissioner Lundberg at 3:00 p.m.

**PUBLIC COMMENTS**

Paul and Marcia Berg attended the meeting to discuss their concerns in the Leak Adjustment processes.

**CONSENT AGENDA**

1. Approval of the Regular Board Meeting Minutes of August 1, 2022
2. Approval of Vouchers WSUD #30743 through #30780 in the amount of \$618,495.01
3. Approval of Vouchers SKWRF #17082 through #17111 in the amount of \$90,049.46
4. August Payroll in the amount of \$195,630.03

Commissioner Hart moved to approve items in the Consent Agenda. The motion was seconded by Commissioner Way; motion approved 3-0.

**BOARD DISCUSSION/ACTION ITEM**

**Mr. Paul Berg, Regarding Leak Adjustment Policy, 3087 Harris Road SE**

Mr. Paul Berg addressed the Board indicating displeasure with the process of customer notification of potential leaks on private property. He informed the Board the property service line from the meter to the structure was replaced. Mr. Berg stated that no leak was present from his service line or could be identified when replacing the service line and claimed a faulty meter. The concern conveyed by Mr. Berg to staff of overlapping billing cycles when considering leak adjustments was not addressed and no recommendations provided to the Board for consideration relating to the "Leak Adjustment" policy language. The Board directed the General Manager to provide to the Board, policy language relating to customer notification when a potential leak is suspected on private property and indicated they would review the policies. Commissioner Hart

informed Mr. Berg no further discussions regarding the property would occur without Mr. Berg's presence. The Board informed Mr. Berg that a determination would occur within 60 days after which Mr. Berg left the meeting.

#### Discussion, 1521 SE Piperberry Way, Irrigation System and Consumption Charges

Discussion was had regarding the charges for sewer on the commercial account where an irrigation system is tied to the domestic service. A common property area exists where an irrigation system is supplied from private service from a commercial building. The commercial building was previously subject to adjustments for the irrigation use by means of a "winter averaging" policy which was rescinded by the Board. Based on recommendation by the General Manager, the Board extended to waive irrigation GFC's and credit the account for the additional sewer charges incurred this year based on consumption in excess of the winter consumption months (November – March) if the property owner installs a separate irrigation meter.  
Passed 3-0

#### Public Informational Meeting and Presentation of the WSUD Draft Water System Plan by WSUD Staff and HDR Engineering per WAC 246-290-100(8)(a).

### **STAFF REPORTS**

#### **PLANT MANAGER'S REPORT**

Plant Manager Marty Grabill Reported:

#### PSE Conservation Grant Agreement (2021-2023)

- Continuous work with PSE on Conservation Grant Agreement.

#### Rotary Drum Thickener-ESCO (2022)

- Continued work with Trane (ESCO) on Sharples replacement.
- Now projected to go into July of 2023.
- Had a meeting on August 12<sup>th</sup>. Currently working with Trane. Sounds like we may be back to the budgeted amount. Awaiting documents from DES to proceed.

#### Nutrient General Permit (2022)

- Currently sampling per General Nutrient Permit.
- Updates on grant funding: They have hired an internal grant manager and expect to have the agreements out to agency for signature over the next couple of weeks and no later than August 15<sup>th</sup>.

#### NPDES Reports

- Outfall inspection in the works. No hard date yet for this inspection.
- Currently, we are attempting to get accredited to run these tests in-house instead of relying on the outside lab. Currently waiting on Ecology's reply.
- Submitted both the Municipal and General Nutrient reports today with missing data and will have to resubmit once data is received from lab, this is the 3<sup>rd</sup> month in a row for this.

### Industrial Storm water General Permit

- We are now covered under the Industrial Storm water General Permit as of July 21, 2022 via Department of Ecology.
- Received first annual Water Quality Fee invoice pertaining to this permit for \$1,862.31 due September 5<sup>th</sup>, 2022.
- Currently working on required Storm water Pollution Prevention Plan.

### Miscellaneous Updates

- Waste Management began discharging leachate on July 11<sup>th</sup>, 2022. This year Waste Management discharged leachate for 3 full weeks ending Friday, July 29<sup>th</sup>, 2022. No totals or diver logs as of yet.

### SKWRF Annual Flows

1. 2019 = 625,007,600 gallons
2. 2020 = 655,427,200 gallons
3. 2021 = 683,216,300 gallons *approximately 30 million additional gallons per year in the past 3 years.*

## **OPERATIONS MANAGER'S REPORT**

Operations Manager John Tapia Reported:

### CIP - South Park Main Replacement

- Locate and survey completed for the site.
- WSE is working on the recommended easement.

### Powell Booster Station Engineering

- Addendum for project received. This is for offsite pipe abandonment and upsizing, no update.

### Sedgwick Water Main/Culvert Project

- We have been notified by WSDOT and Fisheries that the water main is in conflict with a new fish stream crossing culvert.
- Low bid came in at \$1,600,455.00 by Ceccanti.
- Project is almost complete. Paving on Thursday and then the punch list and clean up for completion.

### Eisenhower Main Replacement

- Engineers estimate is \$390,000.00.
- Low bid came in at \$401,455.00 by Pape and Sons.
- Last tie in today and paving scheduled for Wednesday.

### Fircrest/Mile Hill Main Replacement

- 2" galvanized to be replaced.
- Possible development going in, no update.

### Olney Sewer Replacement

- HDR engineering estimate came back high.
- Engineering contract has been signed with WSE.
- Looking at both open cut and pipe bursting.
- WSE is working on the survey schedule.

### Well 21 Pump and Motor Replacement

- Motor was found to be bad. Pump is being tested and hopefully it will be reinstalled soon.
- Holt has not returned our call. Looks like we may have to wait until December.

### Crew:

- St. Vincent DePaul project, city contacted about the permit. Reached out to Caseco for an updated time.
- Water meter replacements continue.
- Flush and TV sewer work orders.
- New pump received for LPO, installed and running well. The other pump was picked up today for repair.

### Water Production:

- 2021-\$293,910,000
- 2022-\$252,124,000
- Difference-\$41,786,000 less

### **FINANCE MANAGER'S REPORT**

Finance Manager Joy Ramsdell Reported:

- New Springbrook runs well except for a few of the FA reports need to be rebuilt. Customer Service processed ACH and auto pay without issues.
- Received retro refund of \$14K for SKWRF and \$17K for WSUD. Total \$31K this year.
- We final billed 52 accounts and 1,650 customers are paying online including 1,540 on auto pay.
- Completed MSRB annual filling and SKWRF mid-year budget review.
- Started to work on 2023 budget.
- Last month, we sent 131 past due letters, only 30 were shut off.
- As of today, we have 68 accounts with \$38K owed and 90 days past due.

### **GENERAL MANAGER'S REPORT**

General Manager Randy Screws Reported:

- Work continues on restructuring of the District Developer permitting process. Currently working on unit pricing for construction cost and bonding requirements.
- Work continues on reviewing and updating the website.
- As the Finalization of the conversion of our financial software was completed last week,

we will be focusing on segregation of cost of service within our billing system to adequately represent these services provided within the City of Port Orchard that will be subject to the City's imposition of a Utility Tax on West Sound Utility District.

- The District is currently working on a scope of services with FCS Group to delineate the cost of Fire Suppression to develop cost for supplying Fire Suppression within the District Service Area and City Limits.
- Quarterly Employee Appreciation.
- Reclassification of some of the risk class employees to reduce L&I Costs. Awaiting L&I response.
- No Executive Session is being requested.

### **COMMISSIONERS' REPORTS**

Commissioners had nothing to report.

### **EXECUTIVE SESSION**

No Executive Session was requested.

### **ADJOURN**

Commissioner Lundberg moved to adjourn the meeting at 4:58 p.m. The motion was seconded by Commissioner Way; motion approved 3-0.

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Jerry Lundberg  
Chairperson

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Susan Way  
Vice-Chairperson

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James Jay Hart  
Secretary





## **Policy Reference Excerpts:**

### **3.1 Definition of Terms**

#### **3.1.15 Customer**

A person receiving service from the District's water distribution system and/or discharges sanitary sewage to the District's sewage collection and conveyance system. A "Customer" may be a "Property Owner" or may be a "Building Occupant".

#### **3.1.41 Point of Delivery**

That point where the District ownership and maintenance responsibility terminates; specifically, the fitting on the customer's side of the water meter.

### **6.3 Water Service Connection**

#### **6.3.6 Responsibility for and Maintenance of Services**

The District owns, operates, maintains, repairs and alters, at its expense, the water service connection from the water main to the point of delivery as defined in Title 3.1 of this Code.

The customer owns, operates, maintains, repairs, and alters, at his/her expense, the water service connection from the point of delivery to the building/structure served. The customer will assume all responsibility beyond the point of delivery for water supplied by the District. The District will be exempt from all liability for loss or damage caused by leakage or escape of water furnished by the District, after the water has passed the point of delivery. All service pipes and fixtures on the premises of the customer must be kept in repair and protected from freezing at the expense of the customer. Where there are leaking or defective pipes or fixtures, the water may be turned off at the option of the District until the proper repairs are made.

### **9.4 Water Rates**

**F. Water Usage Relief Process (leak adjustment)** When a customer requests a billing adjustment for excess usage on the customer's side of the meter, adjustments shall meet all of the following criteria:

1. The customer must request an adjustment by submitting a completed and signed District Leak Adjustment Request form within 60 days of the end of the billing cycle in which the leak was identified; and provide proof to the District's satisfaction that the leak has been repaired;
2. The total consumption being disputed must exceed 150 percent of the average usage during comparable periods in each of the two preceding years. If this information is unavailable for residential customers, the average will be based upon the average usage during those periods for all residential customers.
3. The customer's leak must be deemed undetectable by the District; no adjustments will be granted for internal plumbing leaks which are considered a household maintenance responsibility;

4. The customer must take action to repair the leak within thirty (30) days of when the District employees notify the customer regarding the possibility of a leak or when the customer discovers the leak or such a time period as approved by the General manager, and
5. Only one Leak Adjustment will be considered every five (5) years per owner per account/property.
6. Approved Leak Adjustment amounts will be billed at the first commodity block rate for all consumption.



**WEST SOUND UTILITY DISTRICT  
RESOLUTION 880-20**

**A RESOLUTION OF THE WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS DECLARING AN EMERGENCY AUTHORIZING THE GENERAL MANAGER TO TAKE ALL NECESSARY ACTION TO ENSURE THE HEALTH AND SAFETY OF EMPLOYEES AND THE PUBLIC, WAIVING CERTAIN CONTRACTING AND BUDGET REQUIREMENTS, AUTHORIZING STAFF TO IMPLEMENT EMERGENCY PURCHASING REQUIREMENTS, AND TO TAKE OTHER STEPS IN RESPONSE TO THE EMERGENCY.**

**WHEREAS**, the world is currently experiencing a novel coronavirus (“COVID – 19”) outbreak; and

**WHEREAS**, COVID-19, a respiratory disease that can result in serious illness and death, is caused by a virus easily spread from person to person; and

**WHEREAS**, On January 31, 2020 the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) commencing January 27, 2020; and

**WHEREAS**, the Washington State Department of Health has confirmed the localized person-to-person spread of COVID-19 in Washington State, significantly increasing the risk of exposure and infection to Washington State residents and creating an extreme public health risk; and

**WHEREAS**, on February 29, 2020, Governor Jay Inslee proclaimed that a State of Emergency exists in all counties in Washington State, and directed state agencies and departments to use resources and to do everything reasonably possible to assist affected political subdivisions in an effort to respond to and recover from the outbreak; and

**WHEREAS**, on March 9, 2020, Kitsap County Commissioners proclaimed an emergency within Kitsap County due to COVID-19; and

**WHEREAS**, the District’s employees are its most important asset and the District is not able to perform its essential public service without employees who are ready and available to perform their job duties; and

**WHEREAS**, The Board has determined that it is necessary for the District to take action authorized under the State Law, including, but not limited to RCW 39.04.

**NOW THEREFORE:**

**THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:**

**Section 1.** There is an emergency caused by COVID-19 in the area served by West Sound Utility District.

**Section 2.** The General Manager is hereby authorized to take any appropriate and legal action to ensure health and safety of employees and the public.

**Section 3.** The General Manager is authorized to declare that an emergency exists as defined by RCW 39.04.280 (3), waive competitive bidding requirements, and award necessary contracts in order to purchase goods and services necessary to address the COVID-19 emergency.

**Section 4.** The General Manager may, within applicable legal requirements:

1. Require all employees to be sent home and not allowed to return to work until directed by the General Manager or his/her designee, except those employees necessary to maintain critical business functions of the District,
2. Review an employee's individual circumstances who has a credible suspicion of either having contracted Covid-19 or having been potentially exposed directly or indirectly to Covid-19 and make a determination as to whether the employee could pose a related risk, and if so, such individual may be prohibited from coming to District facilities until authorized by the General Manager to return to work; and
3. Establish a limited duration supplemental leave program, over and above existing policies, to ensure employees and their families are cared for and that critical knowledge and skills are retained for the benefit of the District and the public.

**Section 5.** These powers will be exercised in light of the exigencies of the situation without regard to time-consuming procedures and formalities prescribed by State statutes and rules, or by District Policy (except for mandatory constitutional requirements).

**Section 6.** District staff are authorized under the direction of the General Manager to take whatever action is determined to be appropriate to respond to the emergency conditions.

**Section 7.** The General Manager shall prevent any water shut-offs for non-payment of fees during this emergency. Further, the General Manager shall waive all late fees while this emergency exists.

**Section 8.** In the event it becomes necessary to protect the District from a disruption of a continuity of government, the General Manager shall be authorized to serve as a commissioner if an insufficient number of commissioners are available pursuant to RCW 42.14.

**Section 9.** The General Manager shall make provision to allow for Commissioners to attend meetings telephonically.

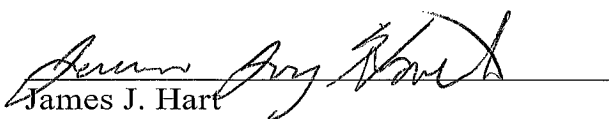
**Section 10.** The Board of Commissioners declare that the actions authorized by this Proclamation are necessary to avoid an imminent threat to the public health or safety, to prevent an imminent danger to public and private property, and these actions must be taken within an appropriate time to respond to the emergency.

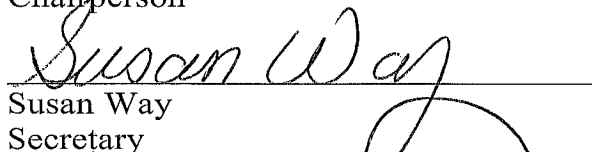
**Section 11.** The General Manager is directed, as soon as practicable, to advise and consult with the Board of Commissioners with respect to all actions taken under the authority of this Proclamation. Any contract entered into under the authority of this Proclamation will be presented to the Board of Commissioners at the earliest practical time for review and appropriate legislation.

**Section 8.** This Proclamation will take effect upon adoption, and will remain in effect until rescinded by the Board of Commissioners.

**APPROVED and ADOPTED** by the Board of Commissioners of West Sound Utility District at a Special Board meeting on March 23, 2020.

**WEST SOUND UTILITY DISTRICT**  
Kitsap County, Washington

  
James J. Hart  
Chairperson

  
Susan Way  
Secretary

**ABSENT**  
Jerry Lundberg  
Vice Chairperson







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## Consumer Price Index, West Region — July 2022

**Area prices were up 0.1 percent over the past month, up 8.3 percent from a year ago**

Prices in the West Region, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.1 percent in July, the U.S. Bureau of Labor Statistics reported today. (See [table A](#).) The July increase was influenced by higher prices for shelter and food. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 8.3 percent. (See [chart 1](#) and [table A](#).) Food prices increased 10.3 percent. Energy prices advanced 28.5 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 6.3 percent over the year. (See [table 1](#).)

### News Release Information

22-1645-SAN  
Wednesday, August 10, 2022

### Contacts

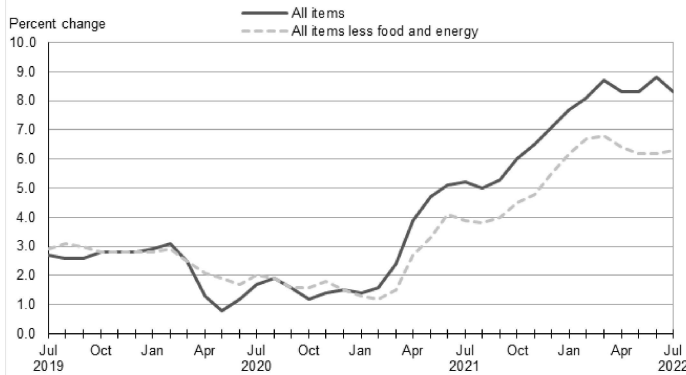
**Technical information:**  
(415) 625-2270  
[BLInfoSF@bls.gov](mailto:BLInfoSF@bls.gov)  
[www.bls.gov/regions/west](http://www.bls.gov/regions/west)

**Media contact:**  
(415) 625-2270

### Related Links

[CPI historical databases](#)

**Chart 1. Over-the-year percent change in CPI-U, West region, July 2019–July 2022**



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

### Food

Food prices increased 0.8 percent for the month of July. (See [table 1](#).) Prices for food at home rose 1.1 percent, with increases in five of the six subcategories. Prices for food away from home rose 0.4 percent for the same period.

Over the year, food prices increased 10.3 percent. Prices for food at home advanced 12.8 percent since a year ago, with price increases of 11.0 percent or more in all six subcategories. Prices for food away from home rose 6.8 percent.

### Energy

The energy index declined 3.6 percent over the month. The decrease was mainly due to lower prices for gasoline (-5.0 percent). Prices for natural gas service decreased 4.2 percent, but electricity prices rose 0.1 percent for the same period.

Energy prices advanced 28.5 percent over the year, largely due to higher prices for gasoline (39.4 percent). Prices paid for natural gas service rose 19.7 percent, and prices for electricity rose 10.1 percent during the past year.

### All items less food and energy

The index for all items less food and energy increased 0.4 percent in July. Higher prices for new and used motor vehicles (0.7 percent), recreation (0.6 percent), and shelter (0.5 percent) were partially offset by lower prices for alcoholic beverages (-0.5 percent), apparel (-0.4 percent), and education and communication (-0.1 percent).

Over the year, the index for all items less food and energy rose 6.3 percent. Components contributing to the increase included household furnishings and operations (12.0 percent), new and used motor vehicles (8.3 percent), and shelter (6.2 percent).

**Table A. West region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted**

Month	2018		2019		2020		2021		2022	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.5	3.1	0.2	2.7	0.3	2.9	0.2	1.4	0.9	7.7
February	0.5	3.1	0.2	2.4	0.4	3.1	0.5	1.6	0.8	8.1
March	0.4	3.2	0.4	2.4	-0.2	2.5	0.7	2.4	1.3	8.7
April	0.4	3.2	0.8	2.9	-0.4	1.3	1.0	3.9	0.7	8.3
May	0.5	3.5	0.5	2.9	0.1	0.8	0.8	4.7	0.8	8.3
June	0.2	3.6	0.0	2.7	0.4	1.2	0.9	5.1	1.2	8.8
July	0.1	3.6	0.0	2.7	0.5	1.7	0.6	5.2	0.1	8.3
August	0.2	3.6	0.1	2.6	0.3	1.9	0.2	5.0		
September	0.3	3.4	0.3	2.6	0.0	1.6	0.2	5.3		

Month	2018		2019		2020		2021		2022	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
October	0.4	3.5	0.5	2.8	0.2	1.2	0.8	6.0		
November	-0.2	3.3	-0.1	2.8	0.0	1.4	0.5	6.5		
December	-0.2	3.1	-0.2	2.8	-0.1	1.5	0.4	7.1		

The August 2022 Consumer Price Index for the West Region is scheduled to be released on September 13, 2022.

### Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the Internet at [www.bls.gov/cpi](http://www.bls.gov/cpi) and the CPI section of the BLS Handbook of Methods available on the internet at [www.bls.gov/opub/hom/cpi/](http://www.bls.gov/opub/hom/cpi/).

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The West Region covered in this release is comprised of the following thirteen states: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: 202-691-5200; Telecommunications Relay Service: 7-1-1.

**Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods**

West (1982-84=100 unless otherwise noted)

Item and Group	Indexes				Percent change from-		
	Historical data	May 2022	Jun. 2022	Jul. 2022	Jul. 2021	May 2022	Jun. 2022
<b>Expenditure category</b>							
All Items	✓	309.645	313.496	313.951	8.3	1.4	0.1
All items (December 1977=100)	✓	500.524	506.748	507.484			
<b>Food and beverages</b>	✓	312.918	317.106	319.435	10.0	2.1	0.7
Food	✓	314.456	318.838	321.428	10.3	2.2	0.8
Food at home	✓	299.993	304.172	307.392	12.8	2.5	1.1
Cereals and bakery products	✓	300.153	305.463	311.396	13.1	3.7	1.9
Meats, poultry, fish, and eggs	✓	338.424	342.481	339.241	11.4	0.2	-0.9
Dairy and related products	✓	275.029	277.787	280.307	12.3	1.9	0.9
Fruits and vegetables	✓	381.664	385.744	387.540	11.0	1.5	0.5
Nonalcoholic beverages and beverage materials	✓	210.726	211.020	215.558	12.3	2.3	2.2
Other food at home	✓	251.380	257.084	263.070	15.4	4.7	2.3
Food away from home	✓	331.529	336.151	337.584	6.8	1.8	0.4
Alcoholic beverages	✓	288.689	290.005	288.488	4.9	-0.1	-0.5
<b>Housing</b>	✓	335.311	337.805	339.184	7.2	1.2	0.4
Shelter	✓	382.726	385.252	387.370	6.2	1.2	0.5

#### Footnotes

- (1) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.
- (2) Indexes on a December 1982=100 base.
- (3) Indexes on a December 1997=100 base.
- (4) Special index based on a substantially smaller sample.
- (5) Indexes on a December 1993=100 base.
- (6) Indexes on a December 1977=100 base.

- Data not available

Regions defined as the four Census regions. West includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.

Item and Group	Indexes				Percent change from-		
	Historical data	May 2022	Jun. 2022	Jul. 2022	Jul. 2021	May 2022	Jun. 2022
Rent of primary residence <sup>(1)</sup>	✓	404.198	406.873	409.379	6.1	1.3	0.6
Owners' equiv. rent of residences <sup>(1)(2)</sup>	✓	401.519	404.144	406.994	6.4	1.4	0.7
Owners' equiv. rent of primary residence <sup>(1)(2)</sup>	✓	401.344	403.973	406.820	6.4	1.4	0.7
Fuels and utilities	✓	373.469	377.106	374.545	10.6	0.3	-0.7
Household energy	✓	325.330	329.280	325.206	12.7	0.0	-1.2
Energy services <sup>(1)</sup>	✓	326.508	329.956	326.537	12.3	0.0	-1.0
Electricity <sup>(1)</sup>	✓	356.644	354.959	355.360	10.1	-0.4	0.1
Utility (piped) gas service <sup>(1)</sup>	✓	276.358	291.702	279.382	19.7	1.1	-4.2
Household furnishings and operations	✓	153.479	155.275	155.742	12.0	1.5	0.3
Apparel	✓	122.382	122.336	121.815	5.8	-0.5	-0.4
Transportation	✓	285.185	295.312	292.198	16.2	2.5	-1.1
Private transportation	✓	280.414	290.744	288.693	16.0	3.0	-0.7
New and used motor vehicles <sup>(3)</sup>	✓	127.860	130.289	131.187	8.3	2.6	0.7
New vehicles	✓	171.505	172.591	173.173	8.2	1.0	0.3
New cars and trucks <sup>(3)(4)</sup>	✓						
New cars <sup>(4)</sup>	✓	170.996	172.281	173.081		1.2	0.5
Used cars and trucks	✓	200.407	204.799	205.520	7.1	2.6	0.4
Motor fuel	✓	430.133	463.924	441.270	40.0	2.6	-4.9
Gasoline (all types)	✓	427.409	461.261	438.278	39.4	2.5	-5.0
Gasoline, unleaded regular <sup>(4)</sup>	✓	424.606	458.717	435.287	39.9	2.5	-5.1
Gasoline, unleaded midgrade <sup>(4)(5)</sup>	✓	404.185	435.612	415.325	38.4	2.8	-4.7
Gasoline, unleaded premium <sup>(4)</sup>	✓	411.339	441.970	422.219	37.4	2.6	-4.5
Medical Care	✓	566.873	567.250	568.682	5.1	0.3	0.3
Medical care commodities	✓	427.357	430.052	434.655	4.0	1.7	1.1
Medical care services	✓	609.977	609.643	610.102	5.3	0.0	0.1
Professional services	✓	387.767	387.899	386.038	2.3	-0.4	-0.5
Recreation <sup>(3)</sup>	✓	122.490	123.361	124.108	3.2	1.3	0.6
Education and communication <sup>(3)</sup>	✓	141.034	141.800	141.617	0.9	0.4	-0.1
Tuition, other school fees, and child care <sup>(6)</sup>	✓	1,566.464	1,582.560	1,578.362	4.2	0.8	-0.3
Other goods and services	✓	499.546	500.908	504.605	5.9	1.0	0.7
<b>Commodity and Service Group</b>							
All Items	✓	309.645	313.496	313.951	8.3	1.4	0.1
Commodities	✓	226.272	230.794	230.358	11.7	1.8	-0.2
Commodities less food & beverages	✓	182.356	186.739	185.340	12.9	1.6	-0.7
Nondurables less food & beverages	✓	243.622	252.083	247.292	17.6	1.5	-1.9
Nondurables less food, beverages, and apparel	✓	327.889	341.968	334.339	20.7	2.0	-2.2
Durables	✓	128.840	130.502	131.121	8.5	1.8	0.5
Services	✓	385.326	388.311	389.690	6.3	1.1	0.4
Rent of shelter <sup>(2)</sup>	✓	407.841	410.511	412.791	6.3	1.2	0.6
Transportation services	✓	355.856	365.608	367.484	10.0	3.3	0.5
Other services	✓	381.253	383.227	384.005	2.7	0.7	0.2
<b>Special aggregate indexes:</b>							
All items less medical care	✓	297.802	301.783	302.196	8.6	1.5	0.1

#### Footnotes

- (1) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.
- (2) Indexes on a December 1982=100 base.
- (3) Indexes on a December 1997=100 base.
- (4) Special index based on a substantially smaller sample.
- (5) Indexes on a December 1993=100 base.
- (6) Indexes on a December 1977=100 base.

- Data not available

Regions defined as the four Census regions. West includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.

Item and Group	Indexes				Percent change from-		
	Historical data	May 2022	Jun. 2022	Jul. 2022	Jul. 2021	May 2022	Jun. 2022
All items less food	☒	309.031	312.800	312.922	8.0	1.3	0.0
All items less shelter	☒	281.050	285.454	285.234	9.5	1.5	-0.1
Commodities less food	☒	186.692	191.052	189.636	12.6	1.6	-0.7
Nondurables	☒	278.804	285.238	283.881	13.3	1.8	-0.5
Nondurables less food	☒	247.677	255.785	251.151	16.6	1.4	-1.8
Nondurables less food and apparel	☒	323.822	336.728	329.662	19.2	1.8	-2.1
Services less rent of shelter(2)	☒	399.962	403.705	404.055	6.3	1.0	0.1
Services less medical care services	☒	369.635	372.832	374.268	6.4	1.3	0.4
Energy	☒	390.935	411.874	397.191	28.5	1.6	-3.6
All items less energy	☒	306.854	309.614	311.066	6.9	1.4	0.5
All items less food and energy	☒	306.402	308.894	310.157	6.3	1.2	0.4
Commodities less food and energy commodities	☒	161.495	163.061	163.664	7.3	1.3	0.4
Energy commodities	☒	437.032	471.276	448.036	39.8	2.5	-4.9
Services less energy services	☒	390.245	393.215	394.874	6.0	1.2	0.4
<b>Footnotes</b>							
(1) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.							
(2) Indexes on a December 1982=100 base.							
(3) Indexes on a December 1997=100 base.							
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Regions defined as the four Census regions. West includes Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.							
NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.							

**Last Modified Date:** Wednesday, August 10, 2022

U.S. BUREAU OF LABOR STATISTICS Western Information Office Attn: EA & I, 90 Seventh Street Suite 14-100 San Francisco, CA 94103-6715

Telephone: 1-415-625-2270 [www.bls.gov/regions/west](http://www.bls.gov/regions/west) [Contact Western Region](#)



**WEST SOUND UTILITY DISTRICT  
RESOLUTION 1031-22**

**A RESOLUTION OF THE  
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS  
CONFIRMING A WAGE STEP INCREASE  
FOR MICHAEL O'LEARY**

**WHEREAS**, Mr. Michael O'Leary was hired by West Sound Utility District on July 10, 2017 and currently serves as Accounting/Office Assistant; and

**WHEREAS**, a positive performance evaluation of Mr. O'Leary was recently conducted by the Finance Manager and reviewed by the General Manager; and

**WHEREAS**, Mr. O'Leary is currently eligible to receive a wage step increase and the General Manager recommends such salary increase be confirmed by the Board of Commissioners; **NOW, THEREFORE**,

**THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:**

**Section 1.** Effective September 1, 2022, Mr. Michael O'Leary's salary shall be increased from Pay Grade 7, Step 1 (\$3,696.44) per month to Pay Grade 7, Step 2 (\$3,881.26) per month.

**APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District** at a regular scheduled meeting on September 6, 2022.

**WEST SOUND UTILITY DISTRICT**  
Kitsap County, Washington

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Jerry Lundberg  
Chairperson

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Susan Way  
Vice Chairperson

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James J. Hart  
Secretary