

WEST SOUND UTILITY DISTRICT

Board of Commissioners
Board Meeting

January 17, 2024
1:00 PM

Please direct your smart device or computer to www.wsud.us/meetings for information on virtual attendance.

AGENDA

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of the Regular Board Meeting Minutes of January 3, 2024
2. Approval of Vouchers WSUD #31959 through #31999 in the amount of \$173,590.36
3. Approval of Vouchers SKWRF #17785 through #17804 in the amount of \$90,271.71
4. Approval of the January Payroll in the Amount of \$209,037.65

BOARD DISCUSSION/ACTION ITEM

1. Resolution 1120-24, Authorizing the purchase of 2024 Nissan Frontier Utility Vehicle
2. Resolution 1121-24, Authorizing the purchase of a 2024 Ford Maverick Utility Vehicle
3. Resolution 1122-24, Authorizing a Contract for Equipment Purchase & Installation for Well 22

STAFF REPORTS

1. Plant Manager
2. Operations Manager
3. Finance Manager
4. General Manager

COMMISSIONERS' REPORTS

EXECUTIVE SESSION

Executive Sessions may be scheduled or announced for discussions per RCW 42.30.110.

FUTURE MEETINGS

February 7	Regular Board Meeting
February 21	Regular Board Meeting
February 21	SAC Meeting (Location to be determined)

WEST SOUND UTILITY DISTRICT
Minutes of Meeting of the Board of Commissioners
2924 SE Lund Avenue, Port Orchard, WA 98366
Wednesday, January 03, 2024 at 1:00 p.m.

Chairperson: Susan Way
Vice Chairperson: James J. Hart
Commissioner: Jerry Lundberg

Attending: Randy Screws, General Manager
John Tapia, Operation Manager
Marty Grabill, Plant Manager
Joy Ramsdell, Finance Manager
Ken Bagwell, Attorney
Michaela Horishige, Accounting Specialist

The meeting was called to order by Commissioner Way at 1:00 p.m.

OATH OF OFFICE

1. Oath of Office, Board of Commissioners, West Sound Utility District Commissioner, Position 2 – Mr. Jerry Lundberg

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of the Regular Board Meeting Minutes of December 20, 2023
2. Approval of Vouchers WSUD #31937 through #31957 in the amount of \$39,943.59
3. Approval of Vouchers SKWRF #17775 through #17784 in the amount of \$21,396.69

Commissioner Hart moved to approve the items in the Consent Agenda. The motion was seconded by Commissioner Lundberg; the motion was approved 3-0.

BOARD DISCUSSION/ACTION ITEM

Board of Commissioners, 2024 Appointment of Officers

The Board confirmed the current 2-year positions.

Resolution 1115-23, Revising Operations Department Job Descriptions (Tabled 12/20/23)

Passed 2-1

Resolution 1116-24, Step Increase, WSUD Employee

Passed 3-0

Resolution 1117-24, Change of Position, WSUD Employee
Passed 3-0

Resolution 1118-24, Change of Position, WSUD Employee
Passed 3-0

Resolution 1119-24, General Managers 2024 Salary Adjustment
Passed 3-0

STAFF REPORTS

PLANT MANAGER'S REPORT

Plant Manager Marty Grabill reported:

General Updates

- NPDES Permit renewal is in process. We will continue to operate under our current permit until the new one has been issued.
- MBR RAS Flygt pump seal failure. The pump was removed from operation on November 28th and taken in for evaluation.
- Working on end-of-year reports.

P.S.E. Conservation Grant Agreement (2021-2023)

- Continuous work with P.S.E. on the Conservation Grant Agreement. Year 3 of 3.

Load Bank Replacement

- Load bank project update. Awaiting equipment delivery, expected ship changed now to January.

Nutrient General Permit (2022)

- Still awaiting a decision on in-house accreditation from D.O.E.

New Job Posting

- Per the approved 2024 SKWRF budget, I would like to move forward and post the new SKWRF Operator position within the next few weeks. We have a lot of projects for the year and scheduled medical time off for two employees, a combined eight weeks minimum.

2023 Completed Projects

- Nutrient Analyzers
- Primary clarifier skimmer replacement x 2 – in-house.
- Sharples replacement
- Asphalt modifications for stormwater – more this year.

2024 Projects

- MBR Blower Replacement. (Grant funding)
- Aeration Upgrades.
- Electrical Switch Gear Replacement.

- Fine Screen Replacement.
- Grit Pump Replacement.
- Asphalt modifications for stormwater.
- Concrete structure repairs.
- SCADA Network equipment.
- If we have sufficient staffing, we do have many other in-house projects we would like to accomplish this year as well.

OPERATIONS MANAGER’S REPORT

Operation Manager John Tapia reported:

CIP - South Park Main Replacement

- Locate and survey completed for the site.
- WSE is working on the recommended easement.

Powell Booster Station Engineering

- 100% Plans are completed.

Fircrest/Mile Hill Main Replacement

- 2” galvanized to be replaced.
- Nothing new to report.

Olney Sewer Replacement

- Engineering contract has been signed with WSE.
- Received updated Engineers estimate with manhole changes: \$1,162,056.28.
- Ready for the RFP process.

Crew

1. St. Vincent DePaul project: City contacted about the permit. Reached out to Caseco for time update, says were on his schedule.
2. Well 22 has been lowered and rehab is now complete. Transducer is working. VFD is undersized (HVAC). Received two quotes and we are ready to get it going.
3. Four new chemical shelters are being installed. Village Lane’s is the first one, installed today.
4. Residential meter replacements have been ordered.
5. WSDOT franchise permit continues. The last section for SR 160 (Sedgwick) has been sent over for approval. We can then start on SR 166. The permit has been approved!
6. Water main flushing continues with the upper gradient.
7. Sample pick up/drop site approved and we are now good to go.
8. Working on the roundabout project for Bethel at Lincoln & Mitchell.
9. Sewer flow meters are installed and almost complete.

Water Production: Through November

- 2022: 536,647,000 gallons
- 2023: 548,918,000 gallons
- 1.34 million gallons-per-day average
- 41,239,000 gallons in November

Rain Gauge:

- 2022: 42.02”
- 2023: 34.85”

Difference: 7.2” LESS than last year through November

FINANCE MANAGER’S REPORT

Finance Manager Joy Ramsdell reported:

- Billed consumption: 34m gallons, 10.5% decrease from December 2022, but 3% increase yearly with 573m gallons billed in 2023.
- December revenues: Water \$341K, 2% up, \$4.8m in 2023, 26% increase from 2022; Sewer \$448K, 8% up, \$5.4m in 2023 with 8% increase yearly. No new connections added in December, but in total we collected over \$1m in GFCs for both water and sewer last year.
- 1,870 customers paid online including 1,836 on autopay, added 246 autopay customers this year. 23 Final bills in December.
- January is the busiest month for both Finance and Customer Service. All worksheets need to be updated; files need to be organized and new folders made.
- Finance updated all employees’ payroll rates and benefits. Working on accruals and revisions for AP and PR. Internal fund transfer.
- Calculating year end accrued compensated absences and making extra Veba contributions for qualified employees from their sick leave.
- Reviewing 2024 chart of accounts.
- Working on year-end project capitalization and calculating 2023 depreciation.
- 2024 will be an audit year, we will go through internal checks for preparation.

GENERAL MANAGER’S REPORT

General Manager Randy Screws reported:

- Work on the gravity sewer from the Annapolis lift station to eliminate the overflow connection to the City’s sewer system continues.
- Staff continue to work on RFP’s for the 2024 projects.
- On December 21, District staff had an informational meeting with the consultant for WSDOT (Stantec Engineering) on the HWY 166 Fish Barriers Project. As part of this meeting, conceptual information on the project was shared with district staff. Staff have reviewed the information and have determined that to ensure minimal disruption to rate payers served by the water and sewer systems, the most cost-effective means for the district to accommodate the project would be the installation of a sub-area lift station and a modification to the lower gradient transmission distribution system.
- Kitsap County is currently working on scheduling a meeting with utility stakeholders for the Lund Ave corridor transportation improvements. The district received a proposed construction schedule last Thursday for the various projects which summarizes as follows:
 - Lund Ave – Harris to Chase: Final plans expected around Dec 2024 with construction anticipated to start early spring 2025

- Lund Ave & Hoover Ave Roundabout: Final plans expected mid 2025 with construction anticipated to start early spring 2026 (The county indicated the consultant is designing these first two as one project and will split out the plans per each phase at 60%; They may want to look at these two projects as one for simplicity's sake)
- Lund Ave & Chase Rd Roundabout: They recently were awarded a grant for this phase but it is not scheduled for construction until 2027
- Lund Ave – Chase to Jackson: This phase is unfunded but scheduled for construction in 2028.

An Executive Session is requested for the purpose of discussing the performance of a public employee under RCW 42.30.110 section 1(g). I request a ten-minute Executive Session. I anticipate action to be taken following the Executive Session.

COMMISSIONERS' REPORTS

Commissioner Lundberg requested a copy of all current job descriptions. Commissioners Way and Hart had nothing to report.

EXECUTIVE SESSION

The Board, GM Randy Screws, Finance Manager Joy Ramsdell, and Operations Manager John Tapia entered into a 15-minute Executive Session at 2:14 p.m. for the purpose of discussing the performance of a public employee under RCW 42.30.110 section 1(g). Executive Session was extended for 10 minutes until 2:39 p.m., then extended for 5 minutes twice until 2:49 p.m. The Board exited Executive Session at 2:49 p.m. with action taken.

ADJOURN

Commissioner Hart moved to adjourn the meeting at 2:50 p.m. Motion was seconded by Commissioner Lundberg; the motion was approved 3-0.

Susan Way
Chairperson

James Jay Hart
Vice-Chairperson

Jerry Lundberg
Secretary

**WEST SOUND UTILITY DISTRICT
RESOLUTION 1120-24**

**A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT
BOARD OF COMMISSIONERS
AUTHORIZING THE PURCHASE OF A
2024 NISSAN FRONTIER UTILITY VEHICLE**

WHEREAS, the District’s 2024 water and sewer operating budget contains funding for the purchase of two needed utility vehicles; and

WHEREAS, one proposed vehicle identified for purchase is a 2024 Nissan Frontier S KC for water/sewer operations is available on the Department of Enterprise Service’s State Purchasing Contract with a purchase price of \$36,849.00 plus WSST in the amount of \$3,279.56 for a total of \$40,128.56; and

WHEREAS, the amount for this purchase is more than the \$20,000.00 contract purchasing authority of the General Manager; and requires the approval of the Board of Commissioners **NOW, THEREFORE**,

THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:

Section 1. The Board hereby approves the purchase of a 2024 Nissan Frontier S KC Utility Vehicle for \$36,849.00 plus WSST in the amount of \$3,279.56 for a total of \$40,128.56 per Exhibit “A” from the Department of Enterprise Service State Purchasing Contract.

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a regular Board meeting on January 17, 2024.

WEST SOUND UTILITY DISTRICT
Kitsap County, Washington

Susan Way
Chairperson

James J. Hart
Vice Chairperson

Jerry Lundberg
Secretary

Jerald Johnson

From: NOREPLY@des.wa.gov
Sent: Thursday, January 4, 2024 2:02 PM
To: Jerald Johnson
Cc: descarsystem@des.wa.gov
Subject: Vehicle Quote - 2024-1-65 - WEST SOUND UTILITY DISTRICT - 31806

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Vehicle Quote Number: 2024-1-65 [Create Purchase Request](#) [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

Contract & Dealer Information

Contract #: 05916

Dealer: Alan Webb Nissan (W59283)
 3608 NE Auto Mall Dr
 Vancouver WA 98662

Dealer Contact: George Zumwalt
 Dealer Phone: (360) 892-9004
 Dealer Email: georgez@alanwebbautogroup.com

Organization Information

Organization: WEST SOUND UTILITY DISTRICT - 31806
 Email: jjohnson@wsud.us

Quote Notes:
 Vehicle Location: PORT ORCHARD

Color Options & Qty

Glacier White (AVAILABLE ON ALL TRIM LEVEL ONLY) - 1

Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2024-0807-001	2024 NISSAN FRONTIER S KC 4X2 - 3.8-liter V6 Direct Injection Gasoline engine with 310 hp and 281 lb-ft of torque, 9-speed automatic transmission, 16 styled steel wheels, Intelligent Forward Collision Warning, Automatic Emergency Braking with Pedestrian Detection, rearView Monitor, intelligent Driver Alertness, Vehicle Dynamic Control (VDC), Active Brake Limited Slip (ABLS), Full-length fully boxed ladder frame, 7 Advance Drive-Assist display, NissanConnect 8 color touchscreen display, Voice Recognition, apple CarPlay Integration, Android Auto compatibility, Hands-free Text Messaging Assistant, Bluetooth Hands-free Phone System, AM/FM audio system with six speakers, Streaming Audio via bluetooth, One USB-A port and one USB-C port, SiriusXM Radio with 3-month subscription included, Remote Keyless Entry with Push Button Ignition, Power door locks, Power windows with driver's one-touch auto-down, Rear access doors, Second-row under-seat storage, Tire Pressure Monitoring System (TPMS)	1	\$31,645.00	\$31,645.00
2024-0807-003	2024 NISSAN FRONTIER S CC 4x4 - Includes everything in the S KC 4x2 Package PLUS - 4 full-size doors with seating for 5, 60/40-split flip-up rear bench seat, Rear stabilizer bar, Rear charge-only USB ports, Switch-operated 2-speed transfer case, Hill descent control Steel front skid plate, Front tow hooks	1	\$5,035.00	\$5,035.00
2024-0807-015	ALL WEATHER FLOOR MATS - HIGH WALL LINER	1	\$169.00	\$169.00

Quote Totals

Total Vehicles:	1
Sub Total:	\$36,849.00
8.9 % Sales Tax:	\$3,279.56
Quote Total:	\$40,128.56

**WEST SOUND UTILITY DISTRICT
RESOLUTION 1121-24**

**A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT
BOARD OF COMMISSIONERS
AUTHORIZING THE PURCHASE OF A
2024 FORD MAVERICK UTILITY VEHICLE**

WHEREAS, the District’s 2024 water and sewer operating budget contains funding for the purchase of two needed utility vehicles; and

WHEREAS, one proposed vehicle identified for purchase is a 2024 Ford Maverick Hybrid for water/sewer operations is available on the Department of Enterprise Service’s State Purchasing Contract with a purchase price of \$28,801.00 plus WSST in the amount of \$2,448.09 for a total of \$31,249.09; and

WHEREAS, the amount for this purchase is more than the \$20,000.00 contract purchasing authority of the General Manager; and requires the approval of the Board of Commissioners **NOW, THEREFORE**,

THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:

Section 1. The Board hereby approves the purchase of a 2024 Ford Maverick Utility Vehicle for \$28,801.00 plus WSST in the amount of \$2,448.09 for a total of \$31,249.09 per Exhibit “A” from the Department of Enterprise Service State Purchasing Contract.

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a regular Board meeting on January 17, 2024.

WEST SOUND UTILITY DISTRICT
Kitsap County, Washington

Susan Way
Chairperson

James J. Hart
Vice Chairperson

Jerry Lundberg
Secretary

John Tapia

From: Jerald Johnson
Sent: Wednesday, January 10, 2024 8:18 AM
To: John Tapia
Subject: FW: Vehicle Quote - 2024-1-28 - WEST SOUND UTILITY DISTRICT - 31806

Maverick

JJ Johnson
Utility Foreman
West Sound Utility District
Office (360) 876-2545
Direct (360) 874-5007
www.wsud.us



From: NOREPLY@des.wa.gov <NOREPLY@des.wa.gov>
Sent: Wednesday, January 3, 2024 9:47 AM
To: Jerald Johnson <jjohnson@wsud.us>
Cc: descarsystem@des.wa.gov
Subject: Vehicle Quote - 2024-1-28 - WEST SOUND UTILITY DISTRICT - 31806

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Vehicle Quote Number: 2024-1-28 [Create Purchase Request](#) [View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

Contract & Dealer Information

Contract #: 05916
Dealer: Bud Clary Ford/Hyundai (W403) Dealer Contact: Marie Tellinghusen
Dealer Phone: (360) 423-4321 Ext: 10945

Organization Information

Organization: WEST SOUND UTILITY DISTRICT - 31806
Email: jjohnson@wsud.us
Quote Notes:
Vehicle Location: PORT ORCHARD

Color Options & Qty

Oxford White (YZ) - 1

Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2024-0824-001	2024 Ford Maverick, 2WD	1	\$25,076.00	\$25,076.00
2024-0824-011	2.5L Atkinson-cycle I-4 Hybrid Engine w/ Auto Stop/Start Technology, 94 kW/173 lb-ft battery peak, battery located passenger side under cabin, 13.8-gallon fuel tank, 2023MY: 40 city / 33 highway MPG, 162 HP @ 5600 rpm, 155 lb-ft TQ @ 4000 rpm, total system HP (hybrid) is 191HP (993/445)	1	\$1,507.00	\$1,507.00
2024-0824-016	Full-Size Spare Tire (51D)	1	\$116.00	\$116.00
2024-0824-217	Floor Mats, HD Rubber Molded, Front (Weather Tech) (DLR)	1	\$135.00	\$135.00
2024-0824-225	SPRAY-IN Bedliner (DLR)	1	\$492.00	\$492.00
2024-0824-461	Ford Tonneau Cover - Tri-Fold Hard Panels, 4.5ft bed (TB461)	1	\$1,475.00	\$1,475.00

Quote Totals

Total Vehicles:	1
Sub Total:	\$28,801.00
8.5 % Sales Tax:	\$2,448.09
Quote Total:	\$31,249.09

**WEST SOUND UTILITY DISTRICT
RESOLUTION 1122-24**

**A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT BOARD OF COMMISSIONERS
AUTHORIZING THE AWARD OF A
MINOR SERVICES CONTRACT
WITH TAURUS POWER & CONTROLS, INC.**

WHEREAS, the District’s Water Capital budget contains funding for the replacement of needed equipment; and

WHEREAS, Operations staff have sought informal quotes for such replacement and installation of the Well 22 Variable Frequency Drive (VFD) from three vendors on the MRSC Small Works Roster who indicated the capability of performing the kind of work to be contracted; and

WHEREAS, Operations Staff were able to secure proposals from two companies (Taurus Power & Controls, Inc. and Technical Systems, Inc.) with Taurus Power & Controls, Inc. being the lowest responsible bidder meeting the needs of the facility; **NOW, THEREFORE**,

THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:

Section 1. The Board approves the attached Minor Services Contract (Exhibit “A”) for the replacement of the Well 22 VFD by Taurus Power & Controls, Inc. as identified in the attached proposal (Exhibit “B”) in the amount of \$44,973.00, plus WSST in the amount of \$4,137.51 for a total amount of \$49,110.51. The Board further authorizes the General Manager, on behalf of the district, to execute a contract with Taurus Power & Controls, Inc.

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a regular Board meeting on January 17, 2024.

WEST SOUND UTILITY DISTRICT
Kitsap County, Washington

Susan Way
Chairperson

James J. Hart
Vice Chairperson

Jerry Lundberg
Secretary

MINOR SERVICES CONTRACT

THIS AGREEMENT is entered into this ___ day of _____, 20___, by and between **WEST SOUND UTILITY DISTRICT**, a Washington State municipal corporation (“District”), and _____ (“Service Provider”).

Pursuant to its procedures, District has determined that Service Provider is able to perform the services hereinafter described at a reasonable price. The purpose of this Contract is to set forth the agreement of the parties in writing.

NOW, THEREFORE, in consideration of the terms and conditions contained in this Contract, the parties agree as follows:

1. Services. The Service Provider shall perform all services to a completed state, and furnish all reports, permits, tools, materials and equipment for the District regarding the scope of work described on the attached “EXHIBIT A”, which by this reference is incorporated herein and made a part hereof.

2. Service Provider Compensation. The Service Provider shall be compensated in the total sum of \$_____ for its services, plus Washington State sales tax, if applicable, in the sum of \$_____. Unless otherwise stated in EXHIBIT A, compensation shall be paid within thirty (30) days completion of the services in a good and satisfactory manner.

3. Service Provider Work Standards. The Service Provider shall perform its services in a good, safe, professional and timely fashion. All materials that may be used in its services shall be new and of a good or superior quality. The Service Provider shall be personally responsible for performance of all services and obligations placed upon it hereunder and shall not assign any of its obligations hereunder to any third party or entity.

4. Service Provider Representative. The person in charge of Service Provider’s services hereunder shall be _____. He/she shall make himself/herself available to the District’s General Manager or other designated District representative(s) at all reasonable times for consultation. The Service Provider’s representative shall provide his/her work and cell phone numbers to the District’s designated representative.

5. Inspections. Prior to commencing its services, the Service Provider shall meet with the District’s General Manager and/or any other District representatives assigned to this project as determined by the District’s General Manager, and these parties shall set forth an inspection or review schedule to be followed by the District in inspecting or reviewing the Service Provider’s services while it progresses or after its completion.

6. Completion Deadline. Service Provider’s services hereunder shall commence on or about the ___ of _____, 20___, and shall be completed by no later than the ___ day of _____, 20___.

7. Service Provider Status as Independent Contractor. During the term of this Contract, the Service Provider is and shall be at all times an independent contractor.

8. Termination. The District shall have the right to immediately terminate this Contract for public convenience or if the Service Provider violates any of the substantive terms of this Contract.

9. Legal Action. Should either the District or Service Provider commence legal action relating to the provisions of this Contract against the other, the party who substantially prevails shall be awarded judgment for all costs and legal fees incurred in the legal action from the party who substantially loses. Venue for any such action shall be in Kitsap County, Washington.

10. Indemnification. The Service Provider shall defend, indemnify and save the District and its officers, employees and representatives harmless from any and all claims, risks, losses, damages, demands, suits, judgments and attorneys' fees, or other expenses of every kind, on account of injury to or the death of any person(s), or on account of all property damage of every kind, or loss of use resulting therefrom, to any person or entity arising out of or in any manner connected with the services performed under this Contract by the Service Provider.

11. Insurance. The Service Provider shall obtain and keep in force during the term of this Contract, bodily injury, property damage, and vehicle insurance, all as approved by the District, which insurance shall provide coverage to the Service Provider and District for any harm caused by the Service Provider while performing its services hereunder.

12. Prevailing Wages / Non-Discrimination. The Service Provider shall pay all applicable prevailing wages and post all required notices regarding the same as required by Washington law. The Service Provider shall comply with Washington's non-discrimination laws in its hiring practices.

13. Cooperation of Parties. The parties shall strive at all times to cooperate with one another in good faith so the terms and intent of this Contract may be carried out in a good and timely manner.

14. Complete Agreement. This Agreement constitutes the full and complete agreement of the parties concerning the matters set forth herein. There are no other agreements, either in written or verbal form concerning the matters covered herein, that shall be provided with any legal effect. Any changes or amendments hereto shall be set forth in writing and signed by each party.

IN WITNESS WHEREOF, we have each set our hands hereto to evidence our respective consents hereto as of the date appearing by our signatures.

WEST SOUND UTILITY DISTRICT

SERVICE PROVIDER

by: _____
General Manager

by: _____
Print Name: _____
Its duly authorized representative for entry
into this Contract.

Date: _____

Date: _____

Address: _____

E-mail: _____

Phone: _____

TAURUS

POWER & CONTROLS, INC.

Proposal #23-6603

October 20, 2023

Subj: West Sound VFD Panel Replacement Rev.1
Attn: JJ Johnson-West Sound Utility District



Taurus MBE/DBE #'s:

Washington- M4M0025991/D4M0025991

Oregon- COBID #11873

150HP VFD PANEL

Taurus Power and Controls, a full-service MBE/DBE control system integration firm, is pleased to present the following proposal:

TOTAL MATERIAL & LABOR **\$ 44,973.00**

SCOPE OF SUPPLY

Provide engineering, design, materials, and labor to build the following control panel.

- **150HP VFD Panel** (UL-508A)
 - NEMA 12 Free Standing Flange Style Enclosure
 - Qty-5 Door Operators
 - Flange Disconnect
 - Qty-2 Fan/Vent Kits
 - 250A Main Disconnect Breaker
 - 150HP PowerFlex 753 VFD
 - Line Side Harmonic Filter
 - Load Side DV/DT Filter
 - Surge Suppressor
 - CPT
 - Distribution Block
 - Terminals, Fuses, Relays Breakers as Required

24 Hr. Emergency Service 1-800-755-7694
TaurusPower.com



STANDARD TAURUS INCLUSIONS

- Included in our pricing above is Taurus' typical labor as outlined below:
- I&C Project Management
- Detailed Design:
 - Full integration of Taurus supplied equipment
 - Panel sizing and layout
- Engineered Submittals:
 - Panel submittals (AutoCAD Drawings)
 - VFD Cabinet Layout
 - I/O Card Drawings
 - Loop Drawings as required
- Procurement of supply following Submittal Approval
- Panel Fabrication (ETL UL508A Listed)
- FAT: Factory Authorization Testing; QA/QC & factory testing of panel
- Schedule, prepare, package and ship items
- Onsite Responsibilities:
 - ORT: Operational Readiness Testing
 - Red-line drawings
 - Start Up Assistance
- CAD: As-Builts/Record Drawings
- Operation & Maintenance Manuals

EXCLUSIONS (standard exclusions unless specifically noted otherwise in this proposal)

- Bonding, taxes, or subcontract administration costs (Taurus bids as a supplier)
- Credit Card payment (service available for additional fee)
- Utility &/or PUD Charges or fees. Any required permits
- Installation
- Instrumentation Installation location identification and/or instrument detail not provided in the manufacturer's existing literature
- Mounting brackets, supports, pads, conduit, wire, or cable that is not part of, or do not come with the instrument.
- Stanchions, rain shields, other like components
- Onsite control panel modifications &/or component installation and wiring
- UL listing of modified panels
- Civil or mechanical work
- Seismic calculations
- Valves (plug, ball, globe, etc.), piping, tubing, or fittings
- Process motors, pumps, or packaged equipment
- HVAC equipment and ancillaries
- Generator/Components, ATS/Components, MTS, incoming electrical distribution equipment
- Onsite Ethernet, RIO &/or Fiber-Optic Cabling &/or Terminations
- Instruments/Components not specifically listed in this proposal
- Local Disconnects, junction boxes, &/or Control Stations unless otherwise noted
- Power/Panelboards that are not included within MCC
- Lighting Transformers that are not included within MCC
- Main Distribution Switchboards/Panels and Switchboard/Panels Modification Parts
- Programming (PLC, VFD, HMI & SCADA)

24 Hr. Emergency Service 1-800-755-7694

TaurusPower.com



EXPENSES

If additional work is required beyond the project description above, or any services are performed outside of our project scope of supply, or Taurus must return to site due to no-fault of Taurus, this work will be billed on a time and materials basis at the applicable rate from Taurus Power and Controls' current rate sheet. Incidental expenses such as meals, lodging, commercial travel, etc., will be billed at cost plus 15%. Mileage will be billed at \$.90 per mile. Travel time and mileage will be billed portal to portal from Taurus' office. Taurus requires a two-week advanced notice for our requested onsite services and a signed Onsite Field Authorization Certification (OFAC) form confirming all pre-startup checklist items are complete.

TERMS AND CONDITIONS

Payment terms: As per a schedule of values. This proposal is valid for a period of thirty (30) days from the date of the presentation. Standard delivery is dependent on part delivery lead times once the purchase order is received. Please note that supply chain issues out of Taurus' control may cause a delay. Delivery is tailgate to the jobsite. Expediting charges are not included in the above pricing. Taurus is providing this proposal as a supplier, not as a subcontractor. Please contact Taurus for additional administration cost for Taurus to perform as a sub-contractor (Taurus CCB # for Oregon 0076781, for Washington TAURUPC946LN). This proposal is automatically included and made part of any engagement of Taurus to perform this work.

Taurus Power and Controls would like to thank you for this opportunity to present our services. If we can address any questions regarding this proposal or be of further assistance, please feel free to call, text or email.

Sincerely,
Taurus Power & Controls, Inc.

David Koons

Seattle Operations Manager
DKoons@TaurusPower.com
Cell: 206-510-4327
Office: 425-656-4170

Ben Upshaw

Sales and Estimation
B.Upshaw@TaurusPower.com
Direct: 503-924-4285
Office: 503-692-9004



24 Hr. Emergency Service 1-800-755-7694
TaurusPower.com



Jerald Johnson

From: Ben Upshaw <b.upshaw@tauruspower.com>
Sent: Thursday, November 30, 2023 9:35 AM
To: Jerald Johnson
Subject: RE: West Sounds VFD Panel

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That would be end of February, early March.

Ben Upshaw

Sales & Estimation

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Office: 503.924.4285 **Cell:** 503.519.4532

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24/7 Emergency Support 1.800.755.7696

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From: Jerald Johnson <jjohnson@wsud.us>
Sent: Thursday, November 30, 2023 9:32 AM
To: Ben Upshaw <b.upshaw@tauruspower.com>
Subject: RE: West Sounds VFD Panel

Soon as possible.

JJ Johnson
Utility Foreman
West Sound Utility District
Office (360) 876-2545
Direct (360) 874-5007
www.wsud.us

West Sound
UTILITY DISTRICT

From: Ben Upshaw <b.upshaw@tauruspower.com>
Sent: Thursday, November 30, 2023 9:21 AM
To: Jerald Johnson <jjohnson@wsud.us>
Subject: West Sounds VFD Panel

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Quote from 10/20 looks good JJ.

I don't remember if we discussed lead-times, when are you needing the panel?

I ask because our shop is pretty busy at the moment, and the VFD won't ship until mid-February at this point.

Ben Upshaw

Sales & Estimation

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