

**WEST SOUND UTILITY DISTRICT
RESOLUTION 1033-22**

**A RESOLUTION OF THE
WEST SOUND UTILITY DISTRICT
BOARD OF COMMISSIONERS
AMENDING WATER USAGE RELIEF PROCESS**

WHEREAS, RCW 57.08 authorizes water and sewer districts to establish water and sewer rates; and

WHEREAS, the District adopted on October 1, 2018, Resolution 769-18 which modified water and sewer rate procedure changes; and

WHEREAS, to provide clarification of the adjustment calculation and to ensure the application of an approved usage relief adjustment which encompasses the period of the adjustment without limit to the meter read and singular billing cycle; and

WHEREAS, with such consideration, modification of the rate procedures pertaining to Section "F", Water Usage Relief (leak adjustment) needs to be revised; **NOW, THEREFORE**,

THE BOARD OF COMMISSIONERS OF WEST SOUND UTILITY DISTRICT HEREBY RESOLVES:

Section 1. The Board of Commissioners hereby amends Section 9.4 Water Rates of the Administrative Code Water Rates to read as follows:

9.4 Water Rates

The following water rates are applicable:

- A. **Customer Base Charge** A customer base charge based on the meter size shall be assessed monthly for each active meter connected to the District's water system. No water usage fee is calculated in the customer base charge.
- B. **Unit Charge** A unit charge for each residential living unit, including an accessory dwelling unit, guest house or accessory building with a kitchen, served shall be assessed monthly for the multifamily class.
- C. **Commodity Charge** In addition to the customer base and unit charge, a commodity charge per one hundred (100) cubic feet of water consumed shall be imposed as follows:
 - 1. To apply the following tiered rate structures, all billing-period consumption within the first consumption block shall be charged at the first block rate. All consumption in excess of the first block, but less than the third block, shall be charged at the second block rate. All consumption in excess of the second block shall be charged the third block rate.

2. The Commodity Charge for residential accounts shall be based on the bi-monthly water consumption. All other accounts shall be based on monthly water consumption.
 3. The Commodity Charges tiered rate structure is listed in the schedule of Water Rates and Charges which is reviewed annually, revised and adopted by Resolution.
- D. **Ready-to-Serve Charge** Each lot for which a binding commitment for water availability has been issued and each lot for which a water service has been set but is not currently taking water will be charged a ready-to-serve rate. Applies only to properties that have been issued a Binding Letter of water availability or have paid GFC's and have not taken on water service.

Any charge, which becomes delinquent must be paid before service is restored to active service.

- E. Monthly water rates shall commence to accrue when the water meter is installed. Customer base services will be pro-rated.


F. Water Usage Relief Process (leak adjustment) When a customer requests a billing adjustment for excess usage on the customer's side of the meter between one or more structures, adjustments shall meet all of the following criteria:

1. The customer must request an adjustment by submitting a completed and signed District Leak Adjustment Request form within 60 days of the end of the first billing cycle in which the leak was identified; and provide proof to the District's satisfaction that the leak has been repaired;
2. The total usage relief can include excess consumption between two (2) billing cycles and must exceed 150 percent (150%) of the average usage during comparable periods in each of the three (3) preceding years. If this information is unavailable for residential customers, the average will be based upon the average usage during those periods for all residential customers.
3. The customers leak must be deemed undetectable by the District; no adjustments will be granted for building/structure plumbing leaks;
4. The customer must take action to repair the leak within thirty (30) days of when the District employees notify the customer regarding the possibility of a leak or when the customer discovers the leak or such a time period as approved by the General manager, and
5. Only one Leak Adjustment will be considered every five (5) years per owner per account/property.
6. The adjusted bill will be determined by averaging the last three (3) years consumption of the same billing period and this amount will be billed at the normal tiered water rates. The consumption over the calculated average is billed at the lowest cost water tier rate within the block rate for the customer class.

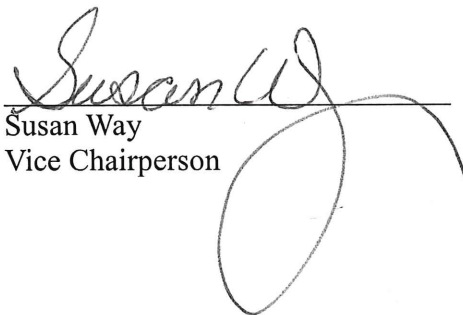
- G. **Water Fill Station (Water Truck)** Customers who utilize bulk fill service shall pay at an established rate identified in the Water Rates and Charges. Account establishment is required for monthly invoicing for bulk water obtained. Intermittent (Intermittent is defined as less than five bulk fills per year) bulk fills do not require an account. All transporting trucks are required to have an approved air-gap, which shall be inspected and approved by the District. Kitsap County, City of Port Orchard or other governmental entities, which use the District's water fill station, shall be exempt from paying any water fill station fees.

APPROVED and ADOPTED by the Board of Commissioners of West Sound Utility District at a Board meeting scheduled on September 19, 2022.

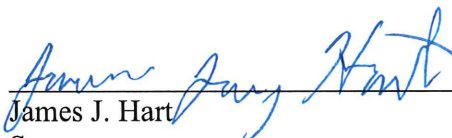
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Kitsap County, Washington



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