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ACH AUTO PAY AUTHORIZATION FORM

West Sound Utility District (WSUD) offers Auto Pay to their customers to facilitate payment of water and sewer bills. Auto Pay authorizes WSUD to withdraw the amount due on the **15th** of the current billing month from the customer’s checking or savings account.

Auto pay is set up on an on-going use bases only. It is not available for one time use. Auto-Pay can be discontinued at any time with written authorization from the customer.

I/we hereby authorize WSUD to initiate and complete debit entries to the checking account indicated below at the depository financial institution name below. I/we acknowledge that the origination of Automatic Clearing House (ACH) transactions to my/our account must comply with the provisions of U.S. Law.

PLEASE PRINT

WSUD Acct. #: _____	WSUD Ref. #: _____
NAME: _____	
PHONE #: _____	Email: _____
MAILING ADDRESS: _____	
CITY/STATE/ZIP: _____	
SERVICE ADDRESS: _____	
BANK/FINANCIAL INSTITUTION NAME: _____	
ACCOUNT #: _____	
ROUTING #: _____	
<small>(9 digits preceding account number)</small>	

WSUD may terminate this agreement upon notification from the bank of insufficient funds or closed account. In that event, my utility account will be charged WSUD’s NSF service charge.

This authorization is to remain in full force and effect until WSUD has received written notification from the account holder of its termination in such time and in such matter as to afford WSUD a reasonable opportunity to act on it.

SIGNATURE: _____ **DATE:** _____

PLEASE ATTACH A VOIDED CHECK HERE.

RETURN a completed and signed Authorization Form to:
WEST SOUND UTILITY DISTRICT