

**SEWER ADVISORY COMMITTEE
MEETING MINUTES
August 15, 2018**

The Sewer Advisory Committee (SAC) met at the South Kitsap Water Reclamation Facility Meeting Room, and the meeting was called to order at 6:34 PM by Committee Chair Cindy Lucarelli.

Those attending the meeting were City Council members Chang and Lucarelli; West Sound Utility District Commissioners Hart, Way and Lundberg; City Utility Manager Hunter and General Manager Screws.

APPROVAL OF MINUTES

Commissioner Lundberg moved to approve the SAC minutes for the April 18, 2018 meeting. The motion seconded by Councilmember Chang and passed unanimously.

SKWRF Plant Manager Position

Two members of the WSUD Board James Hart and Jerry Lundberg went into Executive Session with General Manager Screws, HR/Payroll Manager Fantz and City Public Works Director Mark Dorsey to interview four candidates for the Sewer Treatment Plant Manager position. Candidates were evaluated by the interview panel; with one candidate being chosen as the unanimous first choice. Pending background checks and approval of the Sewer Advisory Committee as required under the Inter local Cooperative Agreement dated February 12, 2014, a resolution recommending hiring scheduled for presentation to the WSUD Board for their approval at the regular meeting scheduled for August 20, 2018.

CAPITAL PROJECTS UPDATE

CIP Storage Building (\$174,500 budgeted)

Framing is near completion. Roof Trusses and are scheduled for delivery in September. Anticipate project completion prior to the end of the year.

CIP Centrifuge Replacement (\$750,000)

Screw press installation is complete. A contract executed for the installation of the trailer load-scale system. Work scheduled to begin in September.

CIP MBR Replacement (\$1,400,000)

The MBR system modifications and membrane replacement is on schedule for completion by the end of November. Modifications include energy conservation measures, updated programming, updated membrane modules, which can be replaced/ repaired independently and reduced weight on the frames.

City/ District ERU counts

ERU counts for revenue. City 5,699, an increase of 78 ERU's, District 5,827 an increase of 159 ERU's. The City and District have a 49-51% split.

MARINA LIFT STATION UPDATE

There was no update at this time

MEETINGS

The next meeting is 6:30 PM, October 10th, 2018 at the City of Port Orchard Council Meeting Room.

The meeting adjourned at 7:25 PM.

West Sound Utility District

Jerry Lundberg

James J. Hart

Susan Way

City of Port Orchard

Fred Chang

Cindy Lucarelli

Jay Rosepepe – N/A